

Security

- Systems are in place for the safe arrival and departure of children. The times of the children's arrivals and departures are recorded.
- The arrival and departure times of adults - staff, volunteers and visitors - are recorded.
- Our systems prevent unauthorised access to our premises.
To comply with OFSTED we lock the main door during the session. All parents/carers that arrive at a time when the door is locked, should ring the bell, to alert a member of staff. Conversely, when leaving the hall we ask all parents/carers to ask a member of staff to lock the door after they have left.
- Our systems prevent children from leaving our premises unnoticed.
- The personal possessions of staff and volunteers are stored in a safe place during sessions.
- Children will be discouraged from bringing any valuable items to Pre-School.