

Explanation of the 'Arriving with Injury' Form

The new child protection legislation states that all preschool providers should now record all children's injuries whether they were suffered at preschool or at home. In order to record this information please fill in the 'Arriving with Injury' form.

The injuries to be recorded are the more serious or unusual injuries. We do not fill in this form for general bruises and grazes to the shins, elbows or knees. All other locations should be recorded.

On arrival at preschool the parent is to inform the preschool leader or deputy that there is an injury present. The parent is to fill in the form with the member of staff. If an injury is discovered later, then the preschool leader needs to contact the parent/carer and complete the form whilst on the telephone. The parent/carer will be asked to check and sign the information on collection of their child.

If the parent/carer is not contactable during the session time then the form needs to be completed on collection of the child. It is to be stated on the form that the staff did attempt to contact the parent/carer.